

**MINUTES  
TECUMSEH UTILITY AUTHORITY  
REGULAR MEETING  
DECEMBER 4, 2023  
IMMEDIATELY FOLLOWING COUNCIL MEETING  
114 N. BROADWAY STREET  
TECUMSEH, OKLAHOMA  
CITY HALL COUNCIL CHAMBERS**

1. Called meeting to order at 6:33 p.m.
2. Roll Call: Farris, Stewart, Collier, and Parker were all present. Bradley was absent.
3. **Public Hearing on the closing out of the Oklahoma Department of Commerce Community Development Block Grant 18533 CDBG 21 on the project to make improvements to the City's wastewater System.**

The public hearing opened at 6:33 p.m. and closed 6:34 p.m.

4. **Public Hearing on the Proposed 2024 Fiscal Year Budget for the City of Tecumseh. Interested members of the public may speak in favor or in opposition to all or any part of the budget.**

Public meeting opened at 6:34 p.m. and closed at 6:35

**5. Consent Agenda**

All items listed under the consent agenda are deemed non-controversial and routine in nature by the governing body. The items on the consent agenda will not be discussed. Any member of the governing body desiring to discuss an item on the consent agenda may request that it be removed from the consent agenda and placed in its proper order on the regular agenda. It will then be considered at that time.

- A. Receive and approve the minutes of the Regular Tecumseh Utility Authority Meeting of November 6, 2023.
- B. Review and approval of the purchase orders.

A motion was made by Stewart and seconded by Farris to approve the consent agenda as written. Roll call:

<b>Farris</b>	<b>Aye</b>	<b>Stewart</b>	<b>Aye</b>	<b>Collier</b>	<b>Aye</b>
<b>Parker</b>	<b>Aye</b>				

**Motion passes.**

6. Consider Items Removed from the Consent Agenda for Discussion.

7. Consider and Act on items removed from the Consent Agenda, if any.
8. **PUBLIC COMMENT:** The purpose of the Public Comments Section of the Agenda is for members of the public to speak to the Tecumseh Utility Authority Trustees on any Subject **not scheduled** on the Regular Agenda. The Tecumseh Utility Authority Trustees shall **make no decision or discuss the matter**. At the request of any Trustee Member, the matter may be scheduled for Tecumseh Utility Authority discussion and/or action at a later date. **THOSE ADDRESSING THE TRUSTEES ARE REQUESTED TO IDENTIFY THEMSELVES BY NAME AND LIMIT COMMENTS OR QUESTIONS TO 3 MINUTES**

None

9. Discussion and possible action on Final Pay Request in the amount of \$186,734.50 to Krapff Reynolds Construction for the sewer line replacement project **18553 CDBG 21**.

A motion was made by Collier and seconded by Stewart to approve the final pay request for Krapff Reynolds in the amount of \$186,734.50 for the sewer line project.  
Roll call:

<b>Farris</b>	<b>Aye</b>	<b>Stewart</b>	<b>Aye</b>	<b>Collier</b>	<b>Aye</b>
---------------	------------	----------------	------------	----------------	------------

<b>Parker</b>	<b>Aye</b>
---------------	------------

**Motion passes.**

10. Discussion and possible action on Resolution 2023-07 close-out approving and accepting Community Development Block Grant (CDBG) Project **18553 CDBG 21** as complete.

A motion was made by Collier and seconded by Stewart to approve Resolution 2023-07 close out approving and accepting the CDBG Grant Project 18533 CDBG 21 as complete. Roll call:

<b>Farris</b>	<b>Aye</b>	<b>Stewart</b>	<b>Aye</b>	<b>Collier</b>	<b>Aye</b>
---------------	------------	----------------	------------	----------------	------------

<b>Parker</b>	<b>Aye</b>
---------------	------------

**Motion passes.**

11. Discussion and possible action to accept or reject the bid proposal for the transformer maintenance project.

A motion was made by Stewart and seconded by Farris to accept the bid from Southwest Transformer and the amount not to exceed \$150,000 for the substation maintenance. Roll call:

<b>Farris</b>	<b>Aye</b>	<b>Stewart</b>	<b>Aye</b>	<b>Collier</b>	<b>Aye</b>
<b>Parker</b>	<b>Aye</b>				

**Motion passes.**

12. Discussion and possible action on Resolution 2023-08, adoption of the 2024 Fiscal Year Budget.

A motion was made by Stewart and seconded by Farris to approve Resolution 2023-08 adopting the 2024 Fiscal Year Budget. Roll call:

<b>Farris</b>	<b>Aye</b>	<b>Stewart</b>	<b>Aye</b>	<b>Collier</b>	<b>Aye</b>
<b>Parker</b>	<b>Aye</b>				

**Motion passes.**

13. Discussion and possible action on accepting or rejecting the bids for the waterline relocation project along Highway 9.

A motion was made by Collier and seconded by Farris to accept the bid from Orr Construction in the amount of \$507,415 for the waterline relocation project. Roll call:

<b>Farris</b>	<b>Aye</b>	<b>Stewart</b>	<b>Aye</b>	<b>Collier</b>	<b>Aye</b>
<b>Parker</b>	<b>Aye</b>				

**Motion passes.**

14. Comments and inquiries from Trustee members.

None

15. **New Business:** Any matter not known about, or which could not have been reasonably foreseen prior to the time of posting the agenda.

**None**

16. Adjournment

A motion was made by Stewart and seconded by Farris to adjourn the meeting at 6:40 p.m. Roll call:

<b>Farris</b>	<b>Aye</b>	<b>Stewart</b>	<b>Aye</b>	<b>Collier</b>	<b>Aye</b>
<b>Parker</b>	<b>Aye</b>				

**Motion passes.**

To be Passed and approved on the 2<sup>nd</sup> day of January 2024.

---

Cathy Condit, Secretary

---

Eddy Parker, Chairman