

MINUTES
TECUMSEH UTILITY AUTHORITY
REGULAR MEETING
JUNE 3, 2024
IMMEDIATELY FOLLOWING COUNCIL MEETING
114 N. BROADWAY STREET
TECUMSEH, OKLAHOMA
CITY HALL COUNCIL CHAMBERS

1. Called meeting to order at 7:22 p.m.
2. Roll Call: Farris, Stewart, Bradley, Collier, and Parker were all present.

3. **Consent Agenda**

All items listed under the consent agenda are deemed non-controversial and routine in nature by the governing body. The items on the consent agenda will not be discussed. Any member of the governing body desiring to discuss an item on the consent agenda may request that it be removed from the consent agenda and placed in its proper order on the regular agenda. It will then be considered at that time.

- A. Receive and approve the minutes of the Regular Tecumseh Utility Authority Meeting of May 6, 2024.
- B. Receive and approve the minutes of the Special Tecumseh Utility Authority Meeting of May 28, 2024.
- C. Review and approval of the purchase orders.

A motion was made by Collier and seconded by Bradley to approve the consent agenda as written. Roll call:

Farris	Aye	Stewart	Aye	Bradley	Aye
Collier	Aye	Parker	Aye		

Motion passes.

4. Consider Items Removed from the Consent Agenda for Discussion.
5. Consider and Act on items removed from the Consent Agenda, if any.
6. **PUBLIC COMMENT:** The purpose of the Public Comments Section of the Agenda is for members of the public to speak to the Tecumseh Utility Authority Trustees on any Subject **not scheduled** on the Regular Agenda. The Tecumseh Utility Authority Trustees shall **make no decision or discuss the matter**. At the request of any Trustee Member, the matter may be scheduled for Tecumseh Utility Authority discussion and/or action at a later date. **THOSE ADDRESSING THE TRUSTEES ARE REQUESTED TO IDENTIFY THEMSELVES BY NAME AND LIMIT COMMENTS OR QUESTIONS TO 3 MINUTES**

None

7. Discussion and possible action on the 2023 Fiscal Year Audit presented by Casey Russell, CPA.

A motion was made by Collier and seconded by Stewart to accept the 2023 audit report. Roll call:

Farris	Aye	Stewart	Aye	Bradley	Aye
Collier	Aye	Parker	Aye		

Motion passes.

8. Discussion and possible action on updating the personnel policies and procedures manual for the city employees.

A motion was made by Collier and seconded by Bradley to approve the updates for the personnel policies and procedures for the city employees. Roll call:

Farris	Aye	Stewart	Aye	Bradley	Aye
Collier	Aye	Parker	Aye		

Motion passes

9. Discussion and possible action on the Oklahoma Municipal Retirement Fund Master Defined Contribution Plan Joinder Agreement.

A motion was made by Collier and seconded by Stewart to approve the Oklahoma Municipal Retirement Fund Master Defined Contribution Plan Joinder Agreement. Roll call:

Farris	Aye	Stewart	Aye	Bradley	Aye
Collier	Aye	Parker	Aye		

Motion passes

10. Discussion and possible action on Ordinance 865 amending the employee retirement system, defined benefit plan for retirees only for the City of Tecumseh, Oklahoma by adopting a revised and restated retirement plan.

A motion was made by Farris and seconded by Collier to approve Ordinance 865 amending the employee retirement plan. Roll call:

Farris	Aye	Stewart	Aye	Bradley	Aye
Collier	Aye	Parker	Aye		

Motion passes.

11. Discussion and possible action on declaring Ordinance 865 an emergency.

A motion was made by Farris and seconded by Stewart to approve the emergency clause on Ordinance 865. Roll call:

Farris	Aye	Stewart	Aye	Bradley	Aye
Collier	Aye	Parker	Aye		

Motion passes.

12. Discussion and possible action on Ordinance No. 866 amending the employee retirement system defined contribution plan for the City of Tecumseh, Oklahoma providing retirement benefits for eligible employees of the City of Tecumseh.

A motion was made by Stewart and seconded by Farris to approve Ordinance 866 amending the employee retirement plan. Roll call:

Farris	Aye	Stewart	Aye	Bradley	Aye
Collier	Aye	Parker	Aye		

Motion passes.

13. Discussion and possible action on the emergency clause on Ordinance No. 866.

A motion was made by Bradley and seconded by Farris to approve the emergency clause on Ordinance 866. Roll call:

Farris	Aye	Stewart	Aye	Bradley	Aye
Collier	Aye	Parker	Aye		

Motion passes.

14. Discussion and possible action on Ordinance No. 867 amending the employee retirement system defined benefit plan for retirees only for the City of Tecumseh, Oklahoma by adopting a revised and restated retirement plan.

A motion was made by Stewart and seconded by Bradley to approve Ordinance No. 867 amending the employee retirement system defined contribution plan for the City of Tecumseh with the attachment A. Roll call:

Farris	Aye	Stewart	Aye	Bradley	Aye
Collier	Aye	Parker	Aye		

Motion passes.

15. Discussion and possible action on the emergency clause on Ordinance No. 867

A motion was made by Farris and seconded by Collier to approve the emergency clause on Ordinance 867. Roll call:

Farris	Aye	Stewart	Aye	Bradley	Aye
Collier	Aye	Parker	Aye		

Motion passes.

16. Discussion and possible action on Ordinance No. 868 amending the employee retirement system defined contribution plan for the City of Tecumseh, Oklahoma providing a retirement benefit for eligible employees of the City of Tecumseh.

A motion was made by Farris and seconded by Stewart to approve Ordinance 868 amending the employee retirement plan. Roll call:

Farris	Aye	Stewart	Aye	Bradley	Aye
Collier	Aye	Parker	Aye		

Motion passes.

17. Discussion and possible action on the emergency clause of Ordinance No. 868

A motion was made by Collier and seconded by Bradley to approve the emergency clause on Ordinance 868. Roll call:

Farris	Aye	Stewart	Aye	Bradley	Aye
Collier	Aye	Parker	Aye		

Motion passes.

18. Comments and inquiries from Trustee members.

None

19. **New Business:** Any matter not known about, or which could not have been reasonably foreseen prior to the time of posting the agenda.

None

20. Adjournment

A motion was made by Stewart and seconded by Farris to adjourn the meeting at 7:32 p.m. Roll call:

Farris	Aye	Stewart	Aye	Bradley	Aye
Collier	Aye	Parker	Aye		

Motion passes.

Passed and approved on the 1st of July 2024.



Cathy Condit

Cathy Condit, Secretary

Eddy Parker

Eddy Parker, Chairman